**South Downs College Financial Assistance Scheme**

**Income Based Benefits**

**Evidence Required 2015/16**

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| Benefit | Can South Downs  College accept? | Evidence Required | Notes |
| Tax Credits Award – Child Tax Credit ONLY | No – Not on its own | N/A | You need to be in receipt of one of the below listed Income Based Benefits. If income is very low but you do not receive any income based benefits please talk to a member of the Student Financial Support Team. |
| Tax Credits Award – with Working Tax Credit | Yes, if criteria met | **All pages** of your Tax Credit Award Notice for April 2015 to April 2016 showing you receive Working Tax (not just Child Tax) in your current address. | New entitlement commences every April. If you are not issued a new Tax Credit Award Notice please provide your latest **Tax Credit Annual Review statement plus a bank statement dated from June onwards** showing a Working Tax Credit payment going in. |
| Income Support | Yes, if criteria met | A letter from Job Centre Plus dated after 31st May 2015 stating you currently receive this benefit. The letter must be in your current address. | The letter must show an amount received. |
| Job Seeker’s Allowance (income based) | Yes, if criteria met | **All pages** of your notification showing that you receive income based Jobseeker’s Allowance. The notification letter must be in your current address and dated after 31st May 2015. | The letter must show you receive income based Job Seeker’s Allowance – **not** contribution based. |
| Employment & Support Allowance (income related) | Yes, if criteria met | **All pages** of your notification showing that you receive income related Employment & Support Allowance. The notification letter must be in your current address and dated after 31st May 2015. | The letter must show you receive income related Employment & Support Allowance – **not** contribution based. |
| Council Tax Reduction  (other than single occupancy) | Yes, if criteria met | Letter or annual bill in your current address dated from April 2015 showing you receive this benefit. | 25% single occupancy is **not** a benefit. |
| Housing Benefit | Yes, if criteria met | Local Council letter in your current address dated from April 2015 to March 2016. |  |
| Pension Credit (Guarantee Element) | Yes, if criteria met | **All pages** of your State Pension (guarantee element), issued by the Pension Service, dated after 31st May 2015. | Must be in your current address |
| Universal Credit  (other than Child Tax Element) | Yes, if criteria met | **All pages** of your Award Notice, which can be printed from your online account, dated after 31st May 2015. |  |