


# Change of Student Personal Details

FULLY COMPLETE ALL SECTIONS

For College Use Student Ref. No. ....



South Downs College

STUDENT'S NEW DETAILS (PLEASE PRINT) PRINT

Surname: ..... First Name(s): ..... Date of Birth: .....

Address: .....

Tel No: ..... Mobile No: .....

Email: .....

Tutor's Name: ..... Course: .....

Date Effective: ..... Car Reg: .....

First line of previous address: .....

CHANGE OF NEXT OF KIN DETAILS, IF APPLICABLE (PLEASE PRINT)

In case of illness/emergency we may need to contact a parent/carer, relative, friend or neighbour.  
 Contact must be aged over 18:

Contact 1

PARENT/CARER/NEXT OF KIN

Surname: ..... First Name: ..... Title: .....

Relationship to Student: .....

Contact address (if different): .....

Can be contacted at ☐ or at work ☐ Please tick \*Email address: .....

Home Tel No: ..... Work No: ..... Mobile Tel No: .....

\*We would like to contact you by email, so please help us by completing this box.

REASON FOR CHANGE

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ANY OTHER INFORMATION

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Forward to Customer Services Yes ☐ No ☐

For Central Admin use only: ..... Updated on system by: .....

Signature of Student ..... Date .....

Signature of Parent/Carer (if Student is under 18) ..... Date .....

Parent/Carer contacted by: (Print name) ..... Date .....